NJLA Leadership and Education Subcommittee
September 13, 2019 Minutes
Monroe Township Library

Members in attendance: Erica Krivopal (Chair), Kathleen Melgar (Chair), Steve Hrubes (Vice Chair), Keisha Miller (Vice Chair, via Zoom), John Wallace, Karen Klapperstuck, Hebah Emara, Joan Serpico (via Zoom)

NJLA Internship Program update - John Wallace and Kathleen Melgar
- Applications are coming in slowly. At the time of the meeting, we had 0 applicants, however, we have increased our promotion efforts and now have 2! The deadline to apply is September 27.
- John and Kathleen are following up with all their library school program contacts. We have also shared the information with LISSA Facebook Group, Rutgers MI Students Facebook Group, and Rutgers listserv.
- Please share any advertising ideas with John and Kathleen. Thank you!

Public Policy - Kathleen Melgar
- Kathleen met with Laverne to discuss our idea for a workshop on advocacy. Laverne suggested working with James to further develop the Advocacy Training/Talking to Stakeholders section of the Emerging Leaders full-day preconference proposal (for NJLA Conference).
- We will follow up with James to see how we can assist with this conference proposal.

IT/Tech Training - Hebah Emara
- Hebah created a draft of a survey to get feedback before the Tech Unconference (potential date in March 2020). The survey is meant to be taken by any level of library staff, with question 9 targeted for supervisory staff and question 10 targeted for directors.
- We discussed potentially working with a LIS professor in Rutgers, William Paterson, or U of Missouri to see if there may be interest in publishing the results of the survey in a research paper. Hebah will reach out to schools to see if there is interest.
- Please let Hebah know if you have any suggestions or comments about the survey.
- Hebah plans to share this survey with Doug Baldwin and MentorNJ’s Tech Meetup group.

Librarians of Color Roundtable - Keisha Miller
- The first meeting will be September 30 at Monroe Township Library.

Conference Proposals - Due November 30
- Emerging Leaders One Day Program (full-day preconference at NJLA Conference) - collaboration with Professional Development
  - Possible topics to include would be: Learning leadership styles, Advocacy Training/Talking to Stakeholders, Climbing the Ladder
○ Joan has followed up with Allen, and he is interested in developing climbing the career ladder as part of this program, not a separate program.
○ Erica will follow up with James/Professional Development to find out how we can help with this program.
● James did inquire about a Rich Harwood conference program, however, it may not be feasible at this time.
● Emerging Leaders meet-up (social event)
  ○ We discussed setting up in the exhibit area during lunch time. This would be a combination of an Emerging Leaders reunion/learn about Emerging Leaders, as the application will be opening summer 2020.
  ○ What can we do during this time? Some ideas discussed: photobooth, raffle, games, give-away.
  ○ We will revisit this topic at our next meeting.
  ○ 2019 Emerging Leaders Reception proposal description: Are you a past Emerging Leader? Get together with your former Emerging Leader classmates to share stories and catch up. All Emerging Leaders graduates invited! (This reception would be before the Honors and Awards Ceremony.)
● Emotional intelligence/empathy
  ○ We discussed developing a program around emotional intelligence, empathy, self-care, how to avoid burn-out, etc.
  ○ We discussed Susanne’s proposal from last conference that was not accepted, as we may be able to incorporate some elements into a new proposal.
  ■ Here is the program description from Building an Inspired Employee Culture: Engagement in Action: With engagement comes inspiration. We'll share the process being used in Cumberland County, both throughout the county and at the Cumberland County Library. We'll explore staff recognition programs, as well as how mission, vision statements, and values can contribute.
  ○ We will revisit this topic at our next meeting.

Upcoming Meetings
● Tuesday, October 8, 10am at Monroe Township Library
● Friday, November 15, 10am at Monroe Township Library

TO DO:
● Further develop conference proposals
● Updates on ongoing projects (Internship, NJLA Tech project, etc)