

NJLA
Administration and Management
September 12, 2023, 10:00am
Virtual Meeting via Zoom

Draft Minutes

Attendees: Amanda Eigen (Maplewood), Kate Jagers (Hunterdon County), John Trause (Oradell), Melissa Kuzma (Parsippany), Jennifer Podolsky (Princeton), Amy Babcock (Livingston), Janet Torsney (Montclair), Selwa Shamy (Montclair), Phillip Berg (Main Library Alliance), Tierny Miller (Cherry Hill), Christina Nemphos (Burlington County Library System), Robin Rockman (Caldwell), Sheila Mikkelson (Margaret E. Heggan Library, Sewell), Adele Puccio (Maurice M. Pine Free Public Library – Fair Lawn), Tanya Finney Estrada (Pennsauken)

Regular Business

- Amanda Eigen calls the meeting to order at 10:04am
- Minutes from May 9, 2023 meeting: John moves to accept the minutes, Melissa seconds, all in favor

Reports

NJLA Executive Board Report-Selwa Shamy

- Executive Director Brett Bonfield is looking into replacing MemberClicks.
- The two full-time positions that were posted close Sept. 15, interviews will follow.
- The Board approved a letter in support of ALA.
- The Board also approved a Retired Members Section.
- The Board is working on how a \$300,000 bequest will be used; some money will go to different Sections.
- A job guide is being developed.
- NJLA President Carina Gonzalez and Vice President Jeff Cupo are putting together a two-year plan.

Old Business:

- Meeting topics for the next few months were reviewed:
 - Oct 10: NJLA, Brett Bonfield
 - Nov 14 :Project Management, Sarah Lester and Janet Simon
 - Dec 12: General (maybe in-person?)
 - Jan 9: State Aid Survey (will ask Bob Keith and Michelle Stricker to be there, also looking for a few experienced directors to speak)
 - Feb 13: MentorNJ-Cultivating Mentorship,Irene Langlois
- A presentation on P-Cards is postponed due to a lapsed contract with the current bank, and will be rescheduled when that is resolved.

New Business

- **Congratulations to the Talking Book and Braille Center** for their Regional Library of the Year Award from the Library of Congress National Library Service for the Blind and Print Disabled. Liz Burns and TBBC Director, Adam Szczepaniak traveled to Washington D.C. on September 7 to accept the award and Librarian of Congress Carla Hayden attended the ceremony.
- **Janet Torsney, Director of the Montclair Library** presented on “Difficult Conversations Made Easier.”

Meeting adjourned at 10:45.

Next Meeting: Tuesday, October 10, at 10 am

Respectfully submitted by Melissa Kuzma