

**NJLA  
Administration and Management  
January 9, 2024, 10:00am  
Virtual Meeting via Zoom**

**Minutes**

Attendees: Amanda Eigen (Maplewood), John Trause (Oradell), Janet Torsney (Montclair), Melissa Kuzma (Parsippany), Carolyn Aversano (Edison), Natalie Niziolek (Franklinville), Robin Rockman (Caldwell), Ellen Callanan (Sussex County), Heather Lubchansky (Sussex County)

**Regular Business**

- Amanda Eigen calls the meeting to order at 10:05am
- Minutes from the November 14, 2023 meeting: Janet moves to accept the minutes, Melissa seconds, all in favor

**Reports**

- Robin Rockman reported on the NJLA scholarships available for 2024-2025

**New Business**

- Bob Keith was unable to attend the meeting to talk about the State Aid Report, so he will be rescheduled for February. A discussion of the report ensued with John Trause and Janet Torsney offering tips and suggestions. A copy of Montclair's Road Map and community survey will be shared with the group.
- There was a brief discussion of a time change for the monthly meetings. Nothing was decided but it led to a discussion of issues with memberclicks and section emails.
- We went around "the room" and everyone shared 2023 accomplishments and 2024 goals.
- Due to the issues with Zoom, Amanda will be sending a new Zoom invite for future meetings.

**Adjournment**

- Melissa makes a motion to adjourn, Natalie seconds. Meeting adjourned at 11:10

**Next Meeting: Tuesday, February 13, 2024 at 10 am**

Respectfully submitted by Melissa Kuzma