**NJLA Children’s Services Section**

**Meeting Minutes – September 27, 2016 @ 12:30pm**

**Meeting Held at the Bridgewater Branch, SCLS**

**In Attendance:**
Candace Worrell, President Cherry Hill Public Library

Colleen Affrime, Past-President Jackson Branch, Ocean County Library

Lanora Melillo, President Elect Scotch Plains Public Library

Jessica Bauer, 2nd Vice President Hillsborough Library, SCLS

Theresa Foster, Secretary/Treasurer Barnegat Branch, Ocean County Library

Melissa Mitchell, Member-at-Large #2 Franklin Township

Jenna Galley, GSCBA Co-Chair Peapack-Gladstone Library

Natalie Cheetham, Summer Reading Com Chair Cedar Grove Public Library

Carol Simon Levin, Books for Kids Chair Bridgewater, SCLS

Robin Rockman, Prof. Development Oradell Public Library

Anna Coats Livingston Public Library

Wendy Ensor Camden County Library

Maryann Burden Chester Library

**Agenda:**

1. Welcome/Call to Order
2. Approval of Minutes
3. Old Business
4. New Business
	1. Setting of meeting dates for the year
	2. Changes from NJLA leadership
	3. Review of Bylaws & Officer Duties
	4. Setting of Goals for the year
5. Reports from subcommittees
	1. Summer Reading Committee (Natalie Cheetham)
	2. State Library (Sharon Rawlins)
	3. Garden State Book Awards (Jenna Galley, Antonette D’Orazio)
	4. NJLA Executive Board
	5. Books for Kids (Carol Simon Levin)
	6. Public Policy
	7. Performer’s Showcase (Diane Cann)
6. Good of the Order
	1. Virtual Keynote in February (Robin Rockman)
	2. Library Maker’s Toolkit
		1. Need Presenters
		2. March 15, 2017, 9:30-3:30
7. Adjournment

**Call to Order:**

Candace Worrell called the meeting to order at 12:28pm.

**Minutes:**

The last meeting was a VoiceThread from April 2016. Minutes can’t be approved or amended, but can be viewed virtually on VoiceThread here: <http://voicethread.com/myvoice/#thread/7734500>

**Welcome:**

Attendees went around the table and introduced themselves.

**Old Business:**

CSS Executive Board did not have a full ballot for elections. At which time a 2nd Vice President was not elected. Attendees were asked if anyone would be interested in this position. The responsibilities are:

* *The second vice-president will attend a minimum of two NJLA Executive Board meetings per term and when appropriate supply reports to the CSS Board; assist the First Vice-President in planning conference programs; and manage the CSS social media presence. The second vice president may assign another member to attend additional NJLA Executive Board Meetings in their place.*

Jessica Bauer volunteered for the position with the understanding that NJLA Executive Board meetings can be attended virtually. Candace appointed Jessica at the meeting. Colleen will make sure Jessica gets the FB passwords to update the social media presence.

**Setting of meeting dates for the 2016 – 2017 year:**

Thursday, October 20th Lunchtime @ YS Forum / Monroe Township Library

Monday, November 21st 3pm Virtual Meeting via Adobe Connect

Friday, January 27th 10m – 12pm @ GSCBA Meeting / Old Bride Public Library

Friday, February 24th 10am Virtual Meeting via Adobe Connect

Friday, March 27th 2pm @ Summer Reading Workshop / Monroe Township Library

April Conference

Friday, May 19th 10am Virtual Meeting via Adobe Connect

*\*Emergency CSS Exec. Board meetings will be called if necessary*

**Review of Bylaws & Officer Duties:**

* Officer Duties were reviewed and questions were answered.

**Setting of Goals for the year:**

* Working on NJLA Conference to get as many ideas accepted as possible
* More consistent communication between CSS committees over the course of the year
* Higher attendance at meetings – hopefully combining meetings with currently scheduled meetings and training will assist with attendance. As seen with the great turnout at this Early Literacy Training lunch meeting!

**Reports:**

**Summer Reading Report** - Natalie Cheetham - Chair, NJLA Summer Reading Committee
The Summer Reading Committee met on Friday, September 9th at the Franklin Township Public Library in Somerset NJ.

All 2016 CSLP artwork must be removed from all online outlets by October 1st. This includes websites, blogs and Facebook pages.

Summer Reading statistics are due by October 7th. This is a firm deadline. If you do not submit your statistics for 2016, you will not receive summer reading materials for 2017. There is a link to submit your statistics on [www.njsummerreading.org](http://www.njsummerreading.org)

The committee will next meet formally on Friday, December 9th @ the Franklin Township Public Library. If anyone is still interested in serving on the committee, please email me at njlasummerreading@gmail.com

Summer Reading Workshop Dates are set:

Monday, March 6th Wayne

Friday, March 10th Mullica Hill

Monday, March 20th Franklin Township

Monday, March 27th Monroe Township

The Summer Reading Committee is looking for an NJLA Conference co-sponsor for author, David McCaulay. <http://hmhbooks.com/davidmacaulay/> It was approved by the group. Natalie will submit the proposal with CSS as a co-sponsor.

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**NJ State Library Report** – Submitted by Sharon Rawlins, Youth Services Specialist, NJ State Library
*See end of document.*

**Garden State Children’s Book Awards –** Jenna Galley (Co-Chairs: Jenna Galley, Antonette D’Orazio)

For the Friday, January 27th joint meeting of GSCBA/CSS (@ Old Bridge) GSCBA will have their meeting first, and CSS will have their meeting second.

GSCBA would like to change their ballot text for Easy Readers to now read Early Readers. It was suggested they create a SurveyMonkey and poll the CSS membership through the Listserv to get an accurate perspective on the change and not just from the members in attendance at the meeting today. Sending out the poll will also remind CSS members of the importance of staying active with the Section.

GSCBA would also like to remind everyone to encourage GSCBA voting and make displays in their library’s to encourage participation from the public.

**NJLA Executive Board –** No reports

**Books 4 Kids:** Carol Simon Levin, SCLS, Committee Chair
Posters were passed out to everyone in attendance at the Early Literacy Training.

Carol is interested in sending out a Survey Monkey to poll the CSS membership about what works for receiving materials. If they like receiving the physical posters, if they would like digital copies.

Carol described what Books for Kids does. They collect books from libraries across the state and them re-direct the collected materials to specific libraries to distribute to disadvantaged youth. Middlesex has their own program and does not participate in Books for Kids. They are looking for materials that are new or like new (not library discards). Each year a new poster is created to advertise collection of materials.

Books for Kids is always looking for new members. Please consider joining. It is a light commitment, with e-mails and typically one in-person meeting for packaging books. They deliver over 10,000 books to kids in need.

**NJLA Public Policy:** No report

**YS Forum:**Thursday, October 20th <https://njla.org/content/2016-youth-services-forum>

**Performer’s Showcase:**Thursday, November 3rd  <https://njla.org/content/2016-performers-showcase>

**Conference:** Lenora Melillo is the CSS member in charge of proposals for the Section. Please share questions and proposals ideas with her lmelillo@scotlib.org

**Around the Table/Good of the Order:**
Virtual Keynote: Robin Rockman from the Professional Development Committee

The Professional Development Committee wants to partner with CSS and co-sponsor programs for Conference.

The Professional Development Committee can bring in virtual keynote speakers for interested audiences and provide additional professional development opportunities to Sections. If CSS is interested, we can reach out.

Library Maker’s Toolkit: The Toolkit is seeking presenters for March 15, 2017, 9:30-3:30. Lenora can offer a stop-motion program. Peggy Wong is the co-chair. Anyone with additional ideas can contact her: pwong@piscatawaylibrary.org

**Adjournment:**The meeting was adjourned by Candace at 1:07pm.

**NJ State Library Report** – Submitted by Sharon Rawlins, Youth Services Specialist, NJ State Library ****

**NJSL Report for CSS Executive Board Meeting, Sept. 27, 2016**

Submitted by Sharon Rawlins, Youth Services Specialist for Lifelong Learning, NJ State Library

**Science and Math for Everyone: Exploring Science and Math Concepts Through Storytimes Training**

The announcement with the registration information went out August 19th for this training program for youth services librarians sponsored by the State Library that will be held at the Somerset County Library on Tuesday, September 27, 2016. This all-day training is being conducted by professional early literacy consultant Saroj Ghoting. Space is limited to 50 attendees, and by Tuesday, August 30, 2016 it was filled. There is a waiting list and as any cancellations are received, people are being notified they can attend.

**Registration Open for the Youth Services Forum, Thursday, October 20, 2016 - Deadline to register is October 7, 2016**

The *Annual Youth Services Forum:  Libraries Without Walls*, is aday of hot topics and issues in library services to children and young adults, sponsored by The State Library, The New Jersey Library Association and New Jersey Association of School Librarians. It will be held on Thursday, October 20, 2016 at the Monroe Public Library (Middlesex County) from 8:45 am 3:00 pm.

Some of the scheduled sessions include:

Keynote Speaker: Lourdes Tango, a consultant specializing in the areas of cultural competence, diversity and inclusion.

* “Tooty” Toddlers: Shaking Up Programming for Your Youngest Patrons
* Teen Talk: Real Issues
* LibGuides and Live Binders: Organizing Information
* Promoting Early Literacy & Parent Support to Infants and Toddlers with Special Needs
* Video Games and Snacks: The American Dream for Youth
* Failing Book Clubs
* Libraries Collaborate for (Summer) Learning
* Libraries as Safe Spaces for LGBTQ
* Summer Food Programs

Register online and see the complete program descriptions on NJLA’s website. **Registration is open!**

**The deadline to register is October 7, 2016**

For updates about the event, check out our [Facebook page](https://www.facebook.com/events/938844362845701/).

Breakfast and lunch are included in the registration fee. Continuing education credits will be available and raffle prizes will be awarded. Handouts and presentations from the sessions will be posted on the NJ State Library website after the Forum. The NJLA Store will be there too, so come prepared to buy lots of great merchandise!

Questions? Contact Project Managers Keisha Miller, kmiller@scpl.org (973) 762-0230 or Jennifer Schureman, jschureman@gcls.org, (856) 223-6027 or Project Consultant, Sharon Rawlins, Youth Services Specialist, NJ State Library, srawlins@njstatelib.org, 609-278-2640 ext. 116.

**2016 Summer Reading Statistics Requested and Online Artwork Needs to be Removed by October 1, 2016**

The announcement was sent out the week of August 15th to request that all public libraries fill out the Google Form survey to submit their 2016 Summer Reading statistics. The deadline to submit them is October 7, 2016. The link for the survey is: [Google Forms](https://docs.google.com/forms/d/e/1FAIpQLSfObsh95eCRocv3_r03gEc1bzhELkiocJfYGE_iv-H03QR_Og/viewform?c=0&w=1) It can also be  found  on the main page of the  [NJ Summer  Reading website](http://www.njsummerreading.org/).

To comply with the Rules of Use from the Collaborative Summer Library Program (CSLP), of which NJ is a member, all 2016 summer reading artwork must be removed from online outlets by **October 1st**. This includes websites, blogs, and Facebook pages. To clarify: It is okay to keep pictures of staff wearing summer reading t-shirts or pictures with artwork such as banners and posters in the background.  It is also okay to keep banners, posters, t-shirts, and other incentives from previous years. If you have questions, please contact Natalie Cheetham, NJLA Summer Reading Committee Chair, at njlasummerreading@gmail.com.

**Grants for Mobile Mini-Makerspace Kits – Application Due Nov. 1. 2016**

Through this competitive grant program, NJSL and LLNJ will help fund the purchase of three mobile mini-makerspace kits for joint use by a partnering public library/branch and public school library (Kindergarten - Grade 8) at a maximum amount of $7,500 per award. The focus of this initiative is on small communities, (population of less than 15,000) in an effort to strengthen the connection between a public library/branch and a public school library while reinforcing their shared role of providing school, student, and community support in the area of STEAM programming. For grant application and guidelines go here: [**http://www.njstatelib.org/services\_for\_libraries/resources/grants/**](http://www.njstatelib.org/services_for_libraries/resources/grants/%20)