

**MINUTES OF THE
HISTORY AND PRESERVATION SECTION
EXECUTIVE BOARD MEETING
Thursday, August 12, 2021, 2 p.m.
Online via Zoom Platform**

Attendees: Tom Ankner, John Beekman, Colleen Goode, Kathlyn Kelly, Danny Klein, Tara Maharjan, Jessica Myers, Gary Saretzky, Richetta Wilson-Lobban, Beth Zak-Cohen

H&P Committee Assignments

- Archives Committee: Sarah Hull (chairperson)
- Awards Committee: Ken Kaufman (chairperson), Tom Ankner, Jessica Myers, Gary Saretzky
- Bylaws Committee: Ken Kaufman (chairperson), John Beekman, Colleen Goode [Because the section bylaws were updated during the 2020-2021 organizational year, this committee will not need to meet until 2022-2023.]
- Nominations Committee: Beth Zak-Cohan (chairperson), Tom Ankner, John Beekman, + 2 more required members
- Program Committee: Richetta Wilson-Lobban (chairperson), Tom Ankner, John Beekman, Jessica Myers

Other Assignments

- Secretary: Jessica Myers will ask Helen Beckert of the Glen Ridge Public Library if she would be willing to fill this position.
- Professional Development Coordinator: John Beekman will continue to fill this position.
- *The Chronicle* Editor: Colleen Goode will continue to fill this position.
- Web/Social Media Coordinator: Kathlyn Kelly will take over this position from Danny Klein.

Scheduling Meetings

Because of the global pandemic and the most recent increase in new cases, the group decided to continue to hold our meetings virtually. If the situation should change for the better, then we will think about meeting in person in the fall of 2022. Also, by holding virtual meetings, more members may be able to attend them.

We usually have our first meeting of the year during Archives and Preservation Week in October at the Monmouth County Library. This year the county will host only one morning of presentations, Archives and History Day, Saturday, October 2, 2021, 9

a.m.-12:30 p.m., at the Brookdale Community College arena. The suggestion was made by Gary S. to have a virtual meeting later in October with business items taking up a short amount of time and a speaker using the rest of the time allotted. If we are able to find a speaker for the meeting, then we will be able to advertise the upcoming meeting and presentation at the Archives and History Day event. The section has reserved a table at the event. Jessica M. mentioned that the section usually has a brochure to hand out, a sign-up sheet, and a poster board displayed on the table to attract potential members. A copy of the brochure should be in the section archives to view and update. We need someone to staff the table that day/morning. Also, the Roger McDonough Award will be presented to the winner that day. This year's winner is Fernanda Perrone, Special Collections and University Archives, Rutgers University.

Tara M. suggested having another joint meeting with MARAC-NJ in March 2022.

Programming Ideas

- Have someone from the Alice Paul Institute do a virtual presentation
- Web archiving

Google Workspace

Each NJLA section now has a Google workspace. Access will be limited to certain members of the executive board. A decision will be made as to who will be given access. Our account's email address is historyandpreservation@njlamembers.org.

NJLA Members Posting Access

Five members of the executive board will be able to access and post to the section's webpage through NJLAmembers.org: president, vice-president, secretary, section newsletter editor, and web coordinator.

Library Updates

Professional Development: John B. put forth an idea by Deb Schiff about creating a series of short videos showing non-archivists simplified versions of preservation best practices ("preservation in a pinch"). Grant money would be sought to fund this project. Gary S. recommended seeing what is already available on YouTube and then doing something different. MARAC may be able to supply some funding. John B. will let Deb S. know what was discussed and ask her to flesh out the idea/proposal.

CAPES Coordinator: Janette Pardo is the new CAPES coordinator, taking over for Fred Pachman.

Archives Task Force: Formed by Kate Jagers, NJLA president, this task force will determine how best to have all NJLA sections and committees submit all their documents for archival purposes. The task force will also look into hiring an archivist to organize and catalog what the organization already has and what will come in. Deb Schiff is the chairperson of the task force. Other members are Beth Zak-Cohen, Sarah Hull, Cindy Czesak, Gary Saretzky, Fred Pachman, Kerry Weinstein, Juliet Machie (NJLA ED), Jessica Trujillo (NJLA VP), and Kate Jagers.

SCLS Program: Tara M. and others will be presenting “Going Against the Archival Grain: Pop Culture Archives” for the Somerset County Library System on August 30, 2021. This link will take you to the registration page, <https://sclsnj.libnet.info/event/4924065>.