

**History and Preservation Section
Executive Board Meeting
Friday, September 6, 2019
Bound Brook Public Library, Bound Brook, NJ**

Attendees: Tom Ankner, John Beekman, Colleen Goode, Sarah Hull, Ken Kaufman, Sarah Kiefer, Jessica Myers, Gary Saretzky, Richetta Wilson-Lobban

The meeting was opened at 9:55 a.m. by Sarah Hull, president.

Committee assignments:

Archives Committee - Gary Saretzky is retiring from Monmouth County Archives. The section archives will go to Sarah Hull/H&P/Plainfield PL.

Awards Committee - Tom Ankner is the chairperson.

Bylaws Committee - Ken Kaufman is currently the chairperson.

Nominations Committee - Executive Board

Program Committee - As vice-president, Ken Kaufman is the chairperson of this committee.

Members-at-Large: Gary Saretzky, Jessica Myers, Sarah Kiefer; one position is open. Does anyone have a nominee?

Speakers' Panel: The idea was brought forward that a panel discussion on what each institution/library has in its collection would be useful. Sarah H. will broadcast the idea for interest.

Vice-President's Report: Ken Kaufman

NJLA session programs - one person from the section should submit proposals.

Deadline is November 30, 2019.

NJ librarians are not reimbursed for travel expenses.

Mileage is reimbursed with a receipt (non-librarians only).

NJLA president's theme: Know Your Why

Program ideas:

Oral history/digitizing oral history tapes - Sarah H. to organize

Anniversaries (municipalities) - Ken K.

Why We Do Genealogy - resources available - Ken K.

NJ Women Vote - NJ History Forum, Nov. 1, Rutgers-Douglass - Ken K.

Promoting and Expanding Collections - Tom A. to organize

Renovations and Planning - maybe for professional development

Collection Policies - Ken K.

Information Table - didn't have one at the 2019 conference. Carolyn Dorsey has a completed trifold available if we decide to have a table at the 2020 conference.

Documenting for *The Chronicle*: Be sure to take photos at sessions and programs. Tag the newsletter on social media.

Assign write-ups.

During the H&P meeting before the conference, officers will remind the membership of this request.

NJLA Leadership Meeting:

Pat Tumulty praised *The Chronicle*.

Tonya Garcia is interested in having an archivist look at the NJLA collection.

The organization is changing the communication platform.

It is the organization's 130th anniversary.

A general newsletter will be sent to reach out to NJLA members regarding all of this information.

Swartzburg Award Nominations: Tom Ankner

Tom A. made a pitch to the attendees to nominate someone. The application is on the NJLA website. The application deadline is March 1, 2020.

Professional Development: John Beekman, coordinator

Questions raised: How do we promote our programs? How can we engage people?

Social media seems to have soured.

Program ideas:

Digitization - DPLA, NJ Digital Highway, newspapers

Grant writing/funding

Preservation for the born-digital, digital photos

GIS-based cataloging and access platforms for local history documents

Books/authors - how they use resources

Resources available throughout the state: how do you gather the information and where to park it - Wikipedia?

John B. will try to organize a program by the end of 2019. We must have one paying program every other year.

Schedule a collection tour for the first program? Seton Hall?

Web/Social Media Report: John B. for Danny Klein

Colleen Goode will do a promotion in the newsletter about our Facebook page.
Send anything you post on your library's website to Danny.

The Chronicle: Colleen Goode

Current deadline: Sep. 25, 2019

Please send photos with any articles submitted.

Future meetings: Sarah H.

Oct. 16, 2019, 12 p.m., at Monmouth County Library

Jan. 2020 at Plainfield PL

Late March 2020? In south Jersey? Mt. Laurel?

May 30 or 31, 2020, at NJLA annual conference, Atlantic City - recap

Colleen G. motioned to adjourn the meeting; Ken K. seconded. The meeting was adjourned at approximately 11:50 a.m.