

NJLA Technical Services Section meeting

April 19, 2018

Somerset County Library System – Bridgewater Branch

1. **Welcome and introductions** : in attendance: Teresa Bayles (tbayles@sclibnj.org); Marcia Lubansky (mlubansky@bernards.org); Linda Tripp (ltrippp@sclibnj.org); Beata Barrasso (bbarrasso@summitlibrary.org); Ken French (ken.french@montclair.bccls.org); Susan Muntz (susan.muntz@livingston.bccls.org); Cynthia Robbins (crobbins@oldbridgelibrary.org)

2. **Approval of minutes from 2/22 meeting**

3. **NJLA Conference programs status (May 30-June 1)**

We are sponsoring 3 programs and co-sponsoring 3 programs.

- a. Finalize moderators for 2 programs.
 - i. **Building and Maintaining a World Language Collection** (Presenters: Archana Chiplunkar and Hongmei Liu of Livingston; moderator: Linda Tripp) Thursday, May 31, 11:30 to 12:20 pm.
Linda Tripp prepared a survey to glean information about world language collections, budgets, cataloging, and vendors. The survey deadline is May 4. The results will be compiled and distributed through the conference web site.
 - ii. **It's OK to Throw It Away** (presenters: Ken French and Morris Balacco; moderator: Linda Tripp) Thursday, May 31, 4:10 to 5:50 pm.
The session will touch on weeding policies, procedures, and what to do with discards.
 - iii. **Library of Things** (Presenters: Claire Schmieder (Cherry Hill), David Costa (Sparta); Nick Van Horn (Nutley), Karen deWilde (Livingston); moderator: Matthew Latham Friday, June 1, 9:00 to 9:50 am. Susan Muntz and Karen deWilde prepared a PowerPoint presentation and will ask others to contribute slides. Various presenters are bringing items from their collections which lend more than books: cake pans, sewing machines, mobile hotspots, tools, themed book bags, etc.
- b. Advertising: Teresa asked Dan Lane of BCCLS to create a meme, but did not hear back.
- c. All technology will be arranged by the Conference Committee. Presentation content is due 10 days prior to the conference.

4. **NJLA Leadership meeting review (south River Public Library)**

Our section's bylaws were updated last year. The meeting reviewed what is expected of NJLA committees, showed the flowchart of committees and sub-committees. There is always the problem of those who sign up as section members but never attend meetings. NJLA suggests posting minutes, using Adobe Connect and other software solutions, posting meeting dates, and advertising programs 2 months in advance.

- Programs are required every other year.
- There is a fund structure and we can apply for funding from Professional Development; a fee is then required for workshops.
- The goal of all committees is to recruit members and share information.

5. New Business

Volunteer needed for VP position for the new term which starts in July 2018

6. Q & A

Discussion on RFID, media security, staffing issues, customized library service with full-service cataloging by Baker and Taylor

7. Next meeting

Thursday, June 14, 2018, 10-12 noon at Somerset County Library – Bridgewater (9:30 am refreshments!) Room A.