1. Welcome and introductions: in attendance: Teresa Bayles (tbayles@sclibnj.org); Marcia Lubansky (mlubansky@bernardslibrary.org); Morris Balacco (Morris.balacco@fortlee.bccls.org), Linda Tripp (ltrip@sclibnj.org); Beata Barrasso (bbarrasso@summitlibrary.org); Lisa Thornton (lthornton@scotlib.org; Katrina Zwaaf (kzwaaf@sclibnj.org); Cynthia Robbins (crobbins@oldbridgelibrary.org); Bob Egan (bobegan@comcast.net)

2. Approval of minutes from January 11, 2019 meeting

3. NJLA Mid-year Leadership Meeting Report
   - We had 3 programs last year, but this year, our programs were rejected. Other sections also voiced disappointment with the rejection of their program proposals.
   - The Conference schedule is now posted
   - Non-traditional programming was encouraged to cover fresh topics.
   - The NJLA office purchased software for office and web management.
   - The meeting included breakout groups.
   - NJLA blog posts will advertise section activities and Conference programs. Lisa Thornton volunteered to write the TS blog post, to be published on April 9th.

4. Fall Workshop by Colin Bitter (Head, Monographs Cataloging and Database Management, Rutgers University)
   “Application of LCGFT in Bibliographic Records: How to Apply these Library of Congress Genre/FORM Terms in Bib Records”
   We will plan for a half-day workshop in the 4th quarter at Monroe Township Library.

5. Tour of Thomas Edison National Historical Park Archives
   Morris called archivist Lenny DeGraaf who can host a tour for a small group on a Monday or Tuesday morning. We will also request a room for a TS meeting. Morris will follow up.

6. Other Business
   - Submit proposal for Conference poster session
     “Beyond Weeding: the Ugly D’s: Managing Discards and Donations”
     The submission deadline is March 1. We can select the day and preferred 1-hour time slot. A core group, including Katrina, Teresa and Lisa will work on the poster if the proposal is accepted.
   - Suggested workshop: Roundtable on cataloging/processing graphic novels.

7. Q & A

8. Next meeting
   To be announced
   The meeting adjourned at 11:15 AM.