**NJLA County Library Section (CLS) Meeting**

Tuesday September 21, 2023, 10:30 a.m.

Virtual Meeting- Zoom

**Section Charge:** To help promote the interest of County Library staff in NJ and the professional interests of its members in conjunction with the objectives and goals of NJLA.  The section operates as a forum of all levels and types of staff to network and exchange ideas on topics that pertain to County Library systems. The section also advocates for County Library interests.

***In attendance:*** Cassie Collucci (Somerset County Library/section VP), Ellen Callanan (Sussex County Library/section Secretary), Will Porter (Sussex County Library/NJLA Liaison), Robin Megow (Gloucester County Library), Doreen Bader (Sussex County Library), Heather Lubchansky (Sussex County Library), Susan Waltner (Sussex County Library), Cecily Binegar (Burlington County Library), Jen Amorese-Berrios (Somerset County Library), Judith Pissano (Gloucester County Library), Emily Witkowski (Hunterdon County Library). Arielle Mark (Sussex County Library), Kate Jaggers (Hunterdon County)

**Agenda**

1. **Welcome (Cassie)**
   1. **Round the Zoom room introductions**
   2. **Schedule and in-person location volunteers**: Hunterdon County offered to host the October meeting (10/19, 10:30 a.m.in Flemington); Sussex County may host the March 2024 meeting (details to be finalized)
2. **Executive Board Update-Will Porter, NJLA Executive Board Liaison**: at the Executive Board meeting on September 19, the Mini-Grants Task Force was reauthorized with Will as chair. Once it’s up and running (which will be soon) the committee will be responsible for reviewing mini-grant requests from NJLA sections and committees. More information to come. The Board is also focusing on ways to encourage and help members become more involved in section leadership, and familiar with the responsibilities and expectations for various leadership positions.
3. **Meeting Topics & Presenter/Training Discussion: review of ideas mentioned at last meeting; anything to add?** Cassie launched a poll for meeting choices/topics —those poll results were then incorporated into a tentative meeting schedule, which is:

* October—basic structure of County Library Systems, talk about elections, conference programs
* November—grants, talk about elections, conference programs
* December—TBD (may not meet this month)
* January—volunteerism *(post-meeting note: this may change)*
* February—joint meeting with Marketing Committee
* March—AI (in-person, tentatively at a Sussex County Library location)
* April—Digital Divide
* May—Employee Assessment *(post-meeting note: changed to Staff engagement and communication)*

1. **2024 Conference Planning:**

* Budget: to be discussed in more detail at the next meeting
* Partner w/ other sections: please add partnership ideas to Google doc “2024 NJLA Conference ideas” *(see link below)*
* Session Ideas (due December 8th): Cassie shared a Google doc, “2024 NJLA Conference ideas”, to which ideas voiced at this meeting were added. This will be shared with the section, with all members encouraged to add to it. The following topics (and volunteers) mentioned at today’s meeting are currently in this doc:
  1. Structuring your career in large libraries (so many opportunities!)
  2. Circulation Dept/Library Assistant focus session
  3. Staff Development Day Creation—Virtual and In-Person

Please add more ideas to the doc, which can be found here, prior to the October meeting: <https://docs.google.com/document/d/1iPk63VyYEGW5o3Aa7v34Llvt00s4e9hNhk0CK7Dkfds/edit>

County Library Section luncheon: Cassie put out a call for 4-6 volunteers to help plan this event. Those in attendance who expressed interest are:

* Heather Lubchansky
* Judith Pissano
* Doreen Bader
* Jen Amorese-Berrios

Any others who are interested in working on this should email

Cassie Collucci [ccollucci@sclibnj.org](mailto:ccollucci@sclibnj.org) or Christina [cnemphos@bcls.lib.nj.us](mailto:cnemphos@bcls.lib.nj.us)

Questions/Other: none

[Meeting Minutes](https://docs.google.com/document/d/141dqgf9i9Dr0Yi3xMLfu7W9nWdBuo4Eg/edit#heading=h.gjdgxs) from August

**Next Meeting: October 19 at 10:30am, hybrid (in-person with Zoom option) at Hunterdon County Library , 314 State Route 12, Flemington, NJ**

Meeting adjourned at 11:35 a.m.