

**NJLA Technical Services and Collection Development Section: Meeting Minutes**  
 Sept 20, 2024 10am-12pm

Zoom link for the meeting:

<https://us02web.zoom.us/j/87941888463?pwd=oJhaEbabma87vgstzApQG4bGy8GMrq.1>

Meeting ID: 879 4188 8463

Passcode: 225411

1. Welcome & introductions

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2. Review & approval of [May minutes](#)

- a. Approved

3. Workshops or trainings outside of NJLA conference sessions

- a. Ideas for future workshops or training. There is a place for all of these options!
  - i. Ebook cataloging
  - ii. Non print
  - iii. Weeding 101 - where to start, how to, quick guide for setting up monthly yearly. We've done a conference program a webinar or workshop would be longer
  - iv. Something more in the realm of collection development!
  - v. Music CD cataloging
  - vi. Video games
  - vii. Book repair workshop
    - 1. Mostly broken spines
    - 2. Tipping
  - viii. Beginning cataloging
  - ix. General or preconference : How to present at a conference
    - 1. General feedback about tech help

4. Conference 2025
  - a. Session ideas -
  - b.
  - c. Poster ideas
    - i. Some of these can be developed as possible conference workshops
5. Tours
  - a. Potential tour locations
    - i. SCLSNJ Digital Lab at Montgomery Branch
      1. As part of an in-person meeting
      2. Teresa Bayles will look into meeting room and tour for the spring
    - ii. Princeton Public Library as a tour? Princeton UNIVERSITY tour?
      1. Do we have connections
      2. Katrina brought it up and can reach out?
      3. Kayla has a friend at the Firestone and can reach out
    - iii. UPenn has an exhibit on the Movement of the book
      1. Kayla also has a friend there
      2. Exhibit link : <https://www.library.upenn.edu/exhibits/movement-books>
    - iv. Grolier club in NYC and Rutgers TS
      1. Katrina can reach out again
    - v. What about Paid tours? Will NJLA support that
6. TS/CD archives
  - a. Physical archives located at Somerset County Library - Bridgewater Branch
    - i. Teresa has a box of mixed president notes, program flyers and evaluations and old lists of exec boards, newsletters from the TS section
  - b. Digitization of items
    - i. Not yet NJLA is in the beginning stages of organizing and planning what to do with NJLA archives. Project archivist soon and input from sections after 2025
    - ii. Teresa and exec team can digitize newsletters and flyers etc at Montgomery's digital lab (with an appointment)
7. Open discussion relating to cataloging, collection development, or other library issues
  - a. Perhaps a poll who wants to start attending in person? How often, where?
  - b. Map purchases - Market Map
  - c. Authority control - 2 people in the meeting taking a class
8. Helpful Documents
  - a. [2023-2024 NJLA Executive Board Meeting Schedule](#)
  - b. [NJLA MemberClicks Instructions](#)
9. After the conclusion of the meeting: Informal chat/socialization